

# **National Student Loan Data System**

## **Delinquent Borrower Report Extract Record Layouts for Schools (DELQ01)**

**September 20, 2010**

## 1.0 NSLDS Delinquent Borrower Report (*DELQ01*)

The *DELINQUENT BORROWER REPORT (DELQ01)* provides school users a report of borrowers with loans reported as delinquent in payments to one of the federal loan servicers, which does not include Guaranty Agencies or the Direct Loan Servicing Center. To assist schools with delinquency/default prevention, this information contains the student's demographic data including address, phone numbers, and e-mail address, as well as loan data including date, type, total outstanding balance, and current monthly payment amount. This report can be requested Ad-hoc through the predefined list of school reports from the REPORTS tab of the NSLDS Professional Access Web site, or as an automatic Scheduled Report from the School Profile link of the ORG tab of the NSLDS Professional Access Web site.

### **Ad-hoc Report:**

The user selects an output Type of Report or Extract. With the Extract option, the user will select either Standard (Fixed Width) or Comma Delimited format. Schools may choose to receive all the data at the main branch level of the six-digit school OPEID, or enter a branch location by including the last two digits of the eight-digit OPEID. The user can specify a single federal loan servicer or all four, designate the cohort year, and select one or more delinquency periods. The default asterisk \* indicates “all” for that field selection. The user will also choose a sort order of SSN or Last/First Name. The processed data is sent to the Student Aid Internet Gateway (SAIG) mailbox associated with the NSLDS User ID requesting this report. Additional hints for printing the report in Microsoft Word format are available in the Report List Help page.

### **Scheduled Report:**

The user will choose to create an output Type of Fixed Width, Comma Delimited or Report. The user can also request all records for all School Branch IDs associated with the user, or request only those records associated the user’s particular School Branch ID. The frequency of the report will determine the schedule when the output will be automatically generated and sent to the selected SAIG Mailbox. Additional hints for printing the report in Microsoft Word format are available in the Report List Help page.

This document contains the layouts for the header, detail records, and trailer for the Fixed Width extract versions of the output, and the detail records for the Comma Delimited extract versions of the output. Each National Student Loan Data System (NSLDS), fixed width extract version of the report requested online will generate one header record, one or more detail records, and one trailer record. There are no header or trailer records associated with the comma delimited extract version of the output.

The record layout table contains the position, the data element name, description, field format, and length as they will appear on the fixed width extract. It also contains the data element name, description, and field format as they will appear on the comma delimited extract file. Each version of the report requested online will generate one or more detail records.

## 2.0 Delinquent Borrower Report Extract Record Layouts for Schools

The following layouts can be found below:

- Fixed Width
- Comma Delimited

### 2.1 Fixed Width

The following represents the file layout for a fixed width extract:

#### *Delinquent Borrower Header Record*

*Length = 600*

Pos FR	Pos TO	Data Element	Description	Field Format	Lth
1	1	Record Type	'0' – Represents Header.	Char.	1
2	41	Header Title	Value 'DELINQUENT BORROWER REPORT'.	Char.	40
42	47	Report ID	Identifier of report. Value 'DELQ01'.	Char.	6
48	53	School Code	School Code.	Char.	6
54	55	Branch Code	School Branch Code. * = All Or a specific branch code	Char.	2
56	58	TIVAS	TIVAS Code. * = All Or a specific TIVAS code	Char.	3
59	62	Cohort Year	Cohort Year. * = All Or a specific year CCYY	Char.	4
63	63	Delinquent Period 31-89	Indicator of Delinquent Time Period 31-89 Days. Y = Include N = Exclude	Char.	1
64	64	Delinquent Period 90-149	Indicator of Delinquent Time Period 90-149 Days. Y = Include N = Exclude	Char.	1
65	65	Delinquent Period 150-209	Indicator of Delinquent Time Period 150-209 Days. Y = Include N = Exclude	Char.	1

Pos FR	Pos TO	Data Element	Description	Field Format	Lth
66	66	Delinquent Period 210-269	Indicator of Delinquent Time Period 210-269 Days. Y = Include N = Exclude	Char.	1
67	67	Delinquent Period 270-359	Indicator of Delinquent Time Period 270-359 Days. Y = Include N = Exclude	Char.	1
68	68	Delinquent Period 360+	Indicator of Delinquent Time Period 360+ Days.	Char.	1
69	69	Sort	1 = SSN 2 = Last Name within descending delinquency time period	Char.	1
70	89	Submittal Timestamp	Submittal Timestamp when the request was picked up by the batch routine from the queue.	Char.	20
90	600	Filler	Attribute to complete record length.	Char.	511

*Delinquent Borrower Detail Record*

*Length = 600*

Pos FR	Pos TO	Data Element	Description	Field Format	Lth
1	1	Record Type	'1' – Represents Detail.	Char.	1
2	10	SSN	Borrower Social Security Number.	Char.	9
11	18	DOB	Borrower Date of Birth.	Date	8
19	53	Last Name	Borrower Last Name.	Char.	35
54	88	First Name	Borrower First Name.	Char.	35
89	123	Middle Name	Borrower Middle Name.	Char.	35
124	129	OPB	Outstanding Principal Balance.	Num.	6
130	135	OIB	Outstanding Interest Balance.	Num.	6
136	141	Fees	Outstanding Fees Balance.	Num.	6
142	144	Days Delinquent	Number of days borrower is delinquent as of the Submittal Timestamp.	Char.	3
145	152	Delinquent Date	Date borrower became delinquent.	Date	8
153	158	Amount	Loan amount.	Num.	6
159	166	Loan Date	Date when a FDLP loan was originally disbursed or Date when an FFELP loan was originally guaranteed.	Date	8
167	168	Loan Type	Type of loan.	Char.	2

<b>Pos FR</b>	<b>Pos TO</b>	<b>Data Element</b>	<b>Description</b>	<b>Field Format</b>	<b>Lth</b>
169	174	Monthly Payment Amount	Scheduled Payment Amount.	Num.	6
175	214	Address Line 1	Street Address Line 1.	Char.	40
215	254	Address Line 2	Street Address Line 2.	Char.	40
255	284	City	Current City.	Char.	30
285	286	State	State Abbreviation.	Char.	2
287	303	Zip Code	Postal Code.	Char.	17
304	328	Country	Country.	Char.	25
329	329	Address Condition	Good Address. Y = Yes N = No	Char.	1
330	339	Home Phone	Borrower's residence phone.	Char.	10
340	349	Business Phone	Borrower's business phone.	Char.	10
350	359	Cell Phone	Borrower's cell phone.	Char.	10
360	487	Email	Borrower's e-mail address.	Char.	128
488	495	Maturity Date	Loan maturity date/Date entered repayment.	Date	8
496	503	Date of Default Loan Status	Date the loan received a status of defaulted.	Date	8
504	511	Date of Default for Cohort Default Rate	Date the loan began being used in cohort default rate numerator.	Date	8
512	513	Repayment Plan Type	Code for repayment plan. FF = Fixed Payment FE = Fixed Payment Extended Term GR = Graduated Payment IC = Income Contingent NR = Not in Repayment SP = Special Plan SF = Alternate Plan Fixed Payment SG = Alternate Plan Graduated SN = Alternate Plan Fixed Term ST = Alternate Plan, Negative Amortization	Char.	2
514	516	Servicer Code	Servicer Code.	Char.	3
517	556	Servicer Name	Servicer Name.	Char.	40
557	566	Servicer Phone	Servicer Phone.	Char.	10
567	587	Award ID/Data Provider ID	Award ID/Data Provider ID.	Char.	21
588	600	Filler	Attribute to complete record length.	Char.	13

*Delinquent Borrower Trailer Record**Length = 600*

Pos FR	Pos TO	Data Element	Description	Field Format	Lth
1	1	Record Type	'9' – Represents Trailer.	Char.	1
2	10	Total Delinquent Period 31-89	Total number of borrowers delinquent for 31-89 days.	Num.	9
11	19	Total Delinquent Period 90-149	Total number of borrowers delinquent for 90-149 days.	Num.	9
20	28	Total Delinquent Period 150-209	Total number of borrowers delinquent for 150-209 days.	Num.	9
29	37	Total Delinquent Period 210-269	Total number of borrowers delinquent for 210-269 days.	Num.	9
38	46	Total Delinquent Period 270-359	Total number of borrowers delinquent for 270-359 days.	Num.	9
47	55	Total Delinquent Period 360+	Total number of borrowers delinquent for 360+ days.	Num.	9
56	64	Total Delinquent	Total number of borrowers delinquent.	Num.	9
65	600	Filler	Attribute to complete record length.	Char.	536

**2.2 Comma Delimited**

The following represents the file layout for a comma delimited extract. Fields with the potential of containing commas will be bound in double quotes in the results:

*Delinquent Borrower Record*

Data Element	Description	Field Format
SSN	Borrower Social Security Number.	Char.
Comma	Comma	Char.
DOB	Borrower Date of Birth.	Date
Comma	Comma	Char.
Last Name	Borrower Last Name.	Char.
Comma	Comma	Char.
First Name	Borrower First Name.	Char.
Comma	Comma	Char.
Middle Name	Borrower Middle Name.	Char.
Comma	Comma	Char.

Data Element	Description	Field Format
OPB	Outstanding Principal Balance.	Num.
Comma	Comma	Char.
OIB	Outstanding Interest Balance.	Num.
Comma	Comma	Char.
Fees	Outstanding Fees Balance.	Num.
Comma	Comma	Char.
Days Delinquent	Number of days borrower is delinquent as of the Submittal Timestamp.	Char.
Comma	Comma	Char.
Delinquent Date	Date borrower became delinquent.	Date
Comma	Comma	Char.
Amount	Loan amount.	Num.
Comma	Comma	Char.
Loan Date	Date when a FDLP loan was originally disbursed or Date when an FFELP loan was originally guaranteed.	Date
Comma	Comma	Char.
Loan Type	Type of loan.	Char.
Comma	Comma	Char.
Monthly Payment Amount	Scheduled Payment Amount.	Num.
Comma	Comma	Char.
Address Line 1	Street Address Line 1	Char.
Comma	Comma	Char.
Address Line 2	Street Address Line 2.	Char.
Comma	Comma	Char.
City	Current City.	Char.
Comma	Comma	Char.
State	State Abbreviation.	Char.
Comma	Comma	Char.
Zip Code	Postal Code.	Char.
Comma	Comma	Char.
Country	Country.	Char.
Comma	Comma	Char.

<b>Data Element</b>	<b>Description</b>	<b>Field Format</b>
Address Condition	Good Address. Y = Yes N = No	Char.
Comma	Comma	Char.
Home Phone	Borrower's residence phone.	Char.
Comma	Comma	Char.
Business Phone	Borrower's business phone.	Char.
Comma	Comma	Char.
Cell Phone	Borrower's cell phone.	Char.
Comma	Comma	Char.
Email	Borrower's e-mail address.	Char.
Comma	Comma	Char.
Maturity Date	Loan maturity date/Date entered repayment.	Date
Comma	Comma	Char.
Date of Default Loan Status	Date the loan received a status of defaulted.	Date
Comma	Comma	Char.
Date of Default for Cohort Default Rate	Date the loan began being used in cohort default rate numerator.	Date
Comma	Comma	Char.
Repayment Plan Type	Code for repayment plan. FF = Fixed Payment FE = Fixed Payment Extended Term GR = Graduated Payment IC = Income Contingent NR = Not in Repayment SP = Special Plan SF = Alternate Plan Fixed Payment SG = Alternate Plan Graduated SN = Alternate Plan Fixed Term ST = Alternate Plan, Negative Amortization	Char.
Comma	Comma	Char.
Servicer Code	Servicer Code.	Char.
Comma	Comma	Char.
Servicer Name	Servicer Name.	Char.
Comma	Comma	Char.
Servicer Phone	Servicer Phone.	Char.



<b>Data Element</b>	<b>Description</b>	<b>Field Format</b>
Comma	Comma	Char.
Award ID/Data Provider ID	Award ID/Data Provider ID.	Char.